

SAGARMALA DEVELOPMENT COMPANY LIMITED

Selection of **Deputy General Manager (Finance)** in Sagarmala Development Company Limited on **Deputation basis for a period of 60 months.**

The Government of India incorporated the Sagarmala Development Company Limited (SDCL) as a public limited company under the Companies Act, 2013 to achieve the objectives of the Sagarmala Programme and fast-track the implementation of the port-led development initiatives.

Under the ambit of the Sagarmala Programme, the Sagarmala Development Company Ltd. strives to reduce logistics costs for both domestic and EXIM cargo. It intends to create, among others, ports, port-connectivity, and transshipment hub of international standards to generate economic activity all along the Indian coastline, with the participation of coastal communities.

SDCL was incorporated with an initial authorized capital of Rs. 1,000 Cr, and which may be increased subsequently, if required. The entire cost towards the authorized capital for the Company with initial subscribed share capital is borne by the Government of India. The company will assist the state level/zone level special purpose vehicles (SPVs) and SPVs to be set up by the ports, with equity support for implementation of the projects that they will undertake. SDCL shall take up identified projects based on the available data, feasibility reports and the preparedness shown by the project proponents.

The Company's Corporate Office is at 1st Floor, 124, Thapar House, Janpath, New Delhi – 110001.

SDCL intends to engage ONE **Deputy General Manager (Finance)** for a period of 60 months from the date of appointment on Deputation basis.

1	Organization Name	Sagarmala Development Company Limited
2	Title of Job	Deputy General Manager (Finance)
3	No. of Posts	01 (One)
4	Tenure	05 Years*
5	Scale of Pay	Rs. 32,900 – 58,000 (IDA, Pre-Revised, E-5 Grade) OR Candidate's pay will be protected as per rules & regulations governing deputation. Pay and pay related benefits [like Perks & Allowances, Performance Related Pay (PRP), Superannuation Benefits] shall be regulated for concerned deputationist as applicable in the parent CPSE. (Please see Annexure-II)
6	Place of Appointment	SDCL Corporate Office

7	Age requirement	Maximum of 45 years (as on 16 th December 2019)
8	Age of superannuation	60 years
9	Mode of Application	Applications are to be submitted (in hard copy) as per format enclosed in Annexure – I at the SDCL Corporate Office by post / speed post / by hand.
10	Mode of Appointment	Deputation
11	Qualification and Experience	
12	Essential Qualifications and Experience	<ul style="list-style-type: none"> • Graduation Degree and having membership of Institute of Chartered Accountants of India / Institute of Cost Accountants of India OR Graduation Degree and having MBA / PGDM (with specialization in Finance) from a recognized College / University. • Should have at least 12 years' post-qualification experience in the executive cadre in the relevant area in a Govt. / Public Sector Undertaking / Central Public Sector Enterprise (CPSE) • Should have experience of working in E4 grade for at least 2 years OR should be presently employed in E5 grade OR should be working under CDA with Grade Pay of 6600/- for at least 2 years OR be presently working with a with Grade Pay of 7600/-or equivalent under 6th Pay Commission. • Should have experience in maintaining Office Accounts; Financial Management for Government companies / PSUs / CPSEs; scrutiny and passing of bills payable to various types of vendors / suppliers / contractors as well as to employees conforming to the extant Central Govt. Accounting and Establishment Rules. • Should have knowledge and hand-on experience in Financial Management for investment companies, Financial Due Diligence for equity investments, computation and analysis of returns on investments, managing contract documents for investments • Should have knowledge and be well versed with matters pertaining to direct & indirect taxes, Cash Reconciliation and other related matters as well as experience in dealing with Auditors and finalization of company accounts
13	Preferred Skills	<ul style="list-style-type: none"> • Assessing financial feasibility and modelling for infrastructure projects. • Experience in MS Office suite

		<ul style="list-style-type: none"> • Good Academic Record • Strong communication skills, both oral and written • Analytical and presentation skills with ability to generate a well-researched and written report • Experience in Investment Banking / Private Equity / project financing / operating experience in financing or investment management in infrastructure sector • Experience in dealing with matters related to Company Law.
14	Nationality / Citizenship	Indian
15	Other Conditions	<ul style="list-style-type: none"> • Candidates with requisite qualifications and experience as prescribed this document would be hired as Deputy General Manager (Finance). • The mode of appointment of Deputy General Manager (Finance) would be on Full-time Deputation basis. • The candidate can be repatriated to his/her parent organization at any time by Sagarmala Development Company Limited without assigning any reason, by providing a notice of 1 calendar month.
16	Certification by the Candidate	<ul style="list-style-type: none"> • Candidate has to submit his/her willingness for the post at the time of interview itself clearly stating that he/she will join the post, if selected. If any candidate does not initially give his/her willingness, he/she will not be interviewed. • The selected candidate will have to join within one month of issue of letter of appointment.

*Tenure can be extended after 5 years after approval of Competent Authority on satisfactory performance

General Conditions:

- All qualifications should be recognized by UGC/AICTE/AIU(GOI)
- Additional weightage may be given to candidates having additional relevant qualifications
- SDCL reserves the right to raise/modify the eligibility criteria in minimum educational qualification and/or minimum work experience.
- Appointment shall be subject to Service and Conduct Rules of SDCL / GOI.
- SDCL takes no responsibility for any delay in receipt or loss of postal application or communication. Candidates in their own interest are advised to submit applications well in time before the last date to avoid possible delay in postal transit. Application received after due date will be summarily rejected.
- In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect / false information / certificate / documents or has suppressed any material facts, his/her candidature will be cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.

- Interview of short-listed candidates shall be held at the SDCL Corporate Office. Any request for change of address for interview shall not be entertained.
- SDCL has the right to reject any application / candidature at any stage without assigning any reason and the decision of SDCL shall be final.
- SDCL has the right to reject entirely / partially the selection / advertisement at any stage without assigning any reason and the decision of SDCL shall be final in this regard.
- Any resulting dispute arising out of this advertisement shall be subject to the jurisdiction of the Courts situated at Delhi.
- Canvassing in any form will lead to disqualification.
- Communication shall be sent at the present address mentioned by the Candidate in the application form.
- Any changes /modifications in the advertisement will be placed on websites of the Sagarmala Development Company Limited (<http://www.sdclindia.com/>) only. Candidates applying for the post are advised to visit the website regularly for updates.

Submission of Applications:

- Self-Attested Photocopies of all certificates / testimonials are to be provided with the application form including:-
 - a. Educational / Professional Certificates (right from Class Xth to the latest)
 - b. Experience Certificates (including Appointment & Relieving letters of all previous employers)
 - c. Copy of last drawn Salary, etc.

No certificate in original is required to be attached with the application. SDCL shall not be responsible for misplacement of such certificates.

- The last date for receipt of applications is **31st January, 2020**. No application shall be entertained under any circumstances after the stipulated date. Incomplete applications are liable to be rejected.
- Prospective candidates from the Central Public Sector Enterprises and Government offices shall submit their applications, through proper channel, in the format at Annexure – I.
- Sagarmala Development Company reserves the right to shortlist candidates for interview.

Applications are to be addressed to:

The Managing Director,
Sagarmala Development Company Limited,
1st Floor, Thapar House,
124, Janpath Road, Janpath,
Connaught Place, New Delhi,
Delhi 110001.

ALL CORRESPONDENCE ON THE ABOVE SUBJECT SHOULD BE TITLED

“APPLICATION FOR APPOINTMENT AS DEPUTY GENERAL MANAGER (FINANCE) IN SAGARMALA DEVELOPMENT COMPANY LIMITED” AND SHOULD BE ADDRESSED TO THE MANAGING DIRECTOR, SAGARMALA DEVELOPMENT COMPANY LIMITED ONLY

Annexure - I: Application Format for Appointment as Deputy General Manager (Finance) in Sagarmala Development Company Limited

Name of the Post					
Full Name of the Candidate (in Block Letters)					
Father's Name					
Date of Birth					
Domicile					
Nationality					
Mailing Address					
	City	State	Pin Code		
Telephone					
Mobile					
E-mail Address					
Sex (Male / Female)					
Marital Status					
Permanent Address					
Educational Qualification (including Degrees and professional certifications)	Course	University / Institute	Year of Passing	Division / Class	% Marks Secured
Details of Work Experience	<i><Please fill in details of all relevant experience. Please create more rows for the details below, if required></i>				
Organisation					
Period	From:				To:
Last Held Designation					
Details of Work Experience					

Pay Scale	
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1. Do you hold any lien in any other organization? : Yes / No

If yes:

a) Name of Organization in which the lien is held :

b) Date from which lien is held :

2. Are you on deputation? : Yes / No

If yes:

a) Date from which you have been on deputation :

3. Whether any punishment has been awarded to you during the last 10 years: Yes / No

If yes, the details thereof:

4. Whether any action or inquiry is going on against the candidate as far as his / her knowledge goes : Yes / No

If yes, the details thereof:

Please provide details of two professional references, who may be contacted:

Reference 1	
Name and Designation	
Contact Number	
Relationship with the candidate	
Reference 2	
Name and Designation	
Contact Number	
Relationship with the candidate	

Declaration: I hereby declare that the information provided above is true, complete and correct to the best of my knowledge. I have read, and have understood the terms and conditions of employment. If, at a later date, it is found that the information provided herein is incorrect, SDCL reserves the right to cancel my selection.

Date	
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Place	
Signature of Candidate	
Name of Candidate	

(To be filled by the Ministry/Department/CPSE concerned)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per the official records.

(Signature and Designation of the Competent Forwarding Authority with Telephone No. and office seal)